

POLICE COMMISSION MEETING MINUTES

OPEN SESSION

April 8, 2013 9:00 a.m.

Present: Mayor Rick Meehan, Council President Lloyd Martin, Commission Chairperson Doug Cymek, City Manager David Recor, Council Member Dennis Dare, Acting Chief Michael Colbert, Captain Kevin Kirstein

1. The March 19, 2013 Police Commission Organizational Session Minutes were approved.

2. Discussion of proposed meeting dates conflicting with town holidays.

October Meeting will be held Friday, October 11, 2013

November Meeting will be held Friday, November 8, 2013

3. Budget Overview by Acting Chief Colbert –under what was submitted last year, including allowing for raises to the bargaining unit and proposed increases for civilians and staff.

Additions to budget:

a. Additional Public Safety Aides (“PSA’s”) to be assigned to shifts, frees up sworn officers to do police work.

o PSA’s are assigned to front desk, parking ticket meter writers, act as couriers between south and north divisions.

o Statement of charges needs original signature – can no longer use electronic signature - PSA’s can be used for courier to get documents to PSB quickly.

o Captain Kirstein will attend Maryland Chief’s meeting and will get more information on what other communities are doing in this regard.

b. Additional Tasers. 8 were recently approved by the Council; 14 more are needed. The cost for 14 more remains in the budget.

c. New roof. The City’s Engineer has determined that the PSB Building is in need of a new roof will which cost approximately \$600,000.

4. Summer staffing estimates – 105 seasonal officers (35% returning seasonal officers). The Training & Recruiting Section tested over 700 applicants. Question raised if we need to do this recruiting every year – it was explained that yes, to get the quality of seasonal officer, it is imperative that we travel to colleges to recruit for our seasonal officers.

a. Total seasonal officers will go down as some are offered full-time employment by other police departments.

- i. We do not replace the seasonal officers that depart for full time employment.
 - b. Housing – almost full – possibility that we might be looking for another 1 or 2 houses for our seasonal employees. This program works well for everyone involved.
5. Other business –
- a. Discussion held concerning the new MOU with the County concerning continued responsibility for prisoners once transported to Snow Hill.
 - i. If our prisoner needs transport from Snow Hill to hospital, we would be called to transport except in emergency, then we would be called to meet at the hospital.
 - b. Any effect to budget? Not much, this is a rare occurrence.
 - c. Captain Guiton and Lt. Harmon will present more information to Council at April 9 closed session
 - d. Our detention capacity:
 - i. Standard 40 (two individuals per cell)
 - ii. Maximum 80 (four individuals per cell)
 - iii. Holding 30 (temporary while waiting to be processed)
 - iv. Total Maximum Capacity 110
 - e. Maryland state law changes will mean more arrestees will be released on citation rather than brought to detention.
 - i. There are certain criteria that must be met for an arrestee to be released on citation
 - ii. Maryland may decriminalize small amounts of marijuana – civil citation would be similar to underage alcohol ticket.

The next meeting of the Police Commission will be Monday, May 13, 2013 at 9:00 AM at the Public Safety Building, 6501 Coastal Highway, Ocean City, MD 21842