

# POLICE COMMISSION MEETING MINUTES

## OPEN SESSION

May 13, 2013 9:00 a.m.

Present: Mayor Rick Meehan, Council President Lloyd Martin, Commission Chairperson Doug Cymek, City Manager David Recor, Council Member Dennis Dare, Acting Chief Gregory Guiton, Captain Michel Colbert, Captain Kevin Kirstein

1. Call to Order 9:13 a.m.
2. The April 8, 2013 Minutes unanimously approved as written
3. 29 New Seasonal Officers from this year's first graduating Police Academy class and 10 Returning Seasonal Officers were sworn in by Mayor Meehan prior to the meeting
  - a. Discussion held as to who has authority to administer the oath of office to police officers if the Mayor is unavailable.
  - b. Charter is not clear on this subject. Captain Guiton will contact Guy Ayres, City Solicitor to research whether the Mayor's designee or the Council President could perform these duties.
4. Acquisition of Humvee and 2-1/2 Ton vehicles to be used for weather-related emergencies and other town needs. During prior Hurricanes, the military sent National Guard personnel with Humvee and 2-1/2 Ton vehicles to assist with evacuations. The National Guard requires two staff plus a spotter in each vehicle, which leaves little room for evacuees in the Humvee. Humvee vehicles would be acquired through a Government Surplus Program. There is no charge for the vehicles through this program.
  - a. Humvee or 2-1/2 ton vehicles would be available for use by OCPD, OCFD, OCBP, and Emergency Management
  - b. Desired location to acquire vehicles would be Ft. Meade, Maryland or Dover Air Force Base, Delaware to accommodate on-site inspection of vehicles and ease of transport to Ocean City.
  - c. Vehicles would remain standard military color with the Town of Ocean City Seal affixed to the doors for identification purposes... no need to repaint
  - d. Humvee vehicles need to have a snorkel for high water use, flat-proof tires and roof covering
  - e. Vehicles must have routine maintenance program in place to assure the vehicles are operationally ready at all times
  - f. Discussion held whether a 2-1/2 ton vehicle should be considered also
  - g. If vehicles are found that meet the Town's needs, Police Commission supports sending team to investigate vehicle(s).
  - h. Motion made by Mayor Meehan, Seconded by Dennis Dare to move forward with recommendation before the full Council to acquire the vehicle(s).

5. Discussion of policing costs during the Months of June, July and August. The chart provided outlined In-Season Monthly expenses including salaries, benefits, overhead – total monthly expenses. Request made for research into person-hours during those months.
  - a. Chart will be changed to reflect this request;
    - i. To include regular hours, overtime straight, and overtime premium
  - b. Deployment must remain CONFIDENTIAL to protect officer's safety.
6. Motion made by Dennis Dare and Seconded by Lloyd Martin to have weekly statistical reports changed to monthly reports. The reports should be received by the Mayor and City Council the first week of every month – one week before the Police Commission meetings.
7. New parking meters are moving forward this summer including at the Public Safety Building parking lot. The Town expects to receive revenue from violations. A program must be in place to assure consistent enforcement efforts are being applied throughout the town.
8. There was one ECD (Taser) incident in April requiring display only, which produced immediate compliance from subjects involved.
  - a. City Council requests an ECD Report at each Police Commission meeting.
9. Update on General Order 200 H-2 – Order was updated to reference a name change of the form being utilized by police officers.
  - a. Standard Operating Procedure – ADM 007 – Reportable Traffic Stop Data Collection – reviewed and approved by City Solicitor.
  - b. Motion made by Lloyd Martin and Seconded by Doug Cymek to move General Order 200 H-2 to full council for approval.
10. E-Tix reduces the amount of time spent by police officers while doing traffic stops (MSP research says by as much as 50%).
11. We are utilizing the “move over” or “slow down” on state highways for officers' safety.
12. Councilman Cymek received an email concerning businesses that conduct business in Ocean City that do not have an Ocean City Business license.
  - a. Licensing Inspector reviewed a list of Bail Bond businesses that are on a list given out at OCPD. Checking with the license inspector revealed only four were licensed to do business in Ocean City.
  - b. List is being revised to only reflect businesses that are current business license holders.
  - c. Calls will be made to other businesses to request them to file for a business license.
13. The next meeting of the Police Commission will be Monday, June 10, 2013 at 9:00 AM
14. Meeting adjourned at 10:00 am