
Ocean City Fire Department
Standard Operating Guidelines

Fire Marshal Operations

Subject: Uniform Policy
Revised: 3-23-10
Effective: 3-23-10
Approved: 3-23-10 (Fire Chief)
Section: 917.00

917.01 Purpose

- A. Establishes general policy for appropriate uniform wear in the Office of the Fire Marshal.

917.02 Policy

- A. All Office of the Fire Marshal personnel shall adhere to the following uniform policy.
- B. All uniforms shall be designated and approved by the Fire Chief.
- C. Supervisors shall have the authority to deviate from this policy at their discretion for specific work assignments.
- D. Only items approved by the Fire Chief are to be worn as part of a uniform.
- E. All uniforms shall be neat and pressed, free of stains, holes and tears.

917.03 Uniforms

- A. Class A Uniform – Issued Office of the Fire Marshal Class A Uniform for ceremonial functions, funerals, public speaking, council meetings, and engagements as assigned by the supervisor.
 - 1. Dress Coat
 - 2. Dress Slacks
 - 3. Hat
 - 4. Low cut black shoes capable of holding a shine
 - 5. Long sleeve dress shirt and tie
 - 6. Black dress belt
 - 7. Uniform hardware

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B. Class B Uniform – Worn for public presentations, court, special events, night checks, and engagements as assigned by the supervisor.

1. Button up short sleeve shirt with collar or long sleeve button up shirt and collar with a tie.
2. Trousers
3. Black shoes or boots
4. If worn, a t-shirt of same color as button up shirt
5. Black belt
6. Uniform jacket

C. Class C Uniform – Daily uniform worn for general duties, which include office work, field inspections, and engagements as assigned by the supervisor.

1. Polo style shirt with OCFD logo
 - a. ***Deputy II Fire Marshals who are Sworn Police Officers - Polo style shirt with FM Badge logo***
2. Trousers
3. Black belt
4. Black safety shoes
5. Job shirt (pull-over)
6. Uniform jacket
7. Hat, issued by Fire Department, worn only outdoors

D. Class D Uniform – To be worn under certain conditions for special units, field training or utility work, as approved by the supervisor.

1. BDU's
2. T-shirts
3. Sweatshirts
4. Hat, approved by supervisor, worn only outdoors.

E. Courtroom Attire - May be Class B uniform or appropriate dress clothes.

1. Dress Coat
2. Slacks
3. Low cut shoes capable of holding a shine
4. Button up shirt and collar
5. Tie

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F. Civilian Clothes – Appropriate civilian clothing may be worn for the following specific assignments as approved by the supervisor.

1. Investigations
2. Explosive Incidents
3. Hazardous Material Incidents
4. Call-Ins
5. Construction Inspections

917.04 Uniform Accessories

- A. Only Fire Marshal issued badges may be worn on the uniform belt with class B, C, and D uniforms. **Sworn Police Officers**, when wearing a holster and handgun, the Fire Marshal **or Police Department** issued badge shall be worn on the belt as part of the uniform.
- B. Personnel regularly engaged in law enforcement activities, both uniformed and plainclothes personnel, when practical, shall wear at least one pair of approved handcuffs.
- C. On-duty uniformed personnel, regularly engaged in law enforcement activities, shall wear an approved holster on the strong side of the gunbelt. Other uniformed personnel shall wear approved administrative holster on the strong side of the waist belt.
- D. On duty, sworn personnel engaged in law enforcement activities shall carry an authorized handgun in a holster. The weapon shall be carried loaded.